PRESENTED BY: Susan Detmer; Chair, Academic Programs Committee

DATE OF MEETING: November 21, 2019

SUBJECT: Admissions Qualifications Change – Bachelor of Commerce (B.Comm.) programs

DECISION REQUESTED:

It is recommended:
That Council approve the proposed changes to the admissions qualifications for the Bachelor of Commerce (B.Comm.) programs, effective the 2021-22 admissions cycle

PURPOSE:
Changes to admissions qualifications require approval by University Council and confirmation by University Senate.

CONTEXT AND BACKGROUND:

The Edwards School of Business proposes changes to its admissions qualifications to allow students who are not meeting the mathematics requirement, but who have the required minimum admissions average, to apply directly to the Edwards School of Business with a deficiency in mathematics that will need to be cleared before the second year of study. This change will allow students to complete Math 102.3 during their first year as a student in a B.Comm. program, instead of having to register first in the College of Arts and Science and then transfer following completion of the math courses.

This change is proposed to allow students who do not have access to the required high school math programs in their home community, such as rural and Northern communities, to enter a B.Comm. program without the math requirement being an impediment. It also will benefit students from out-of-province or out-of-country whose high school math requirements may not align with those here.

If students are not able to successfully clear the math deficiency in their first year, they would not be permitted to continue to the second year of a B.Comm. program, but may have the option of transferring into another program.

FURTHER ACTION REQUIRED:
University Senate will be asked to confirm this decision at its April 25, 2020 meeting.
ATTACHMENTS:

1. Edwards School of Business Revised Entrance Requirements
The Edwards School of Business develops business professionals to build nations.

MEMORANDUM

TO: Academic Programs Committee

FROM: Noreen Mahoney,  
Associate Dean, Students and Degree Programs  
Edwards School of Business

DATE: October 17, 2019

RE: Edwards School of Business Revised Entrance Requirements

The following items were approved at the May 14, 2019 meeting of the Edwards School of Business Faculty Council.

1.1 Motion: To amend the Edwards Admission requirements to allow consideration of B.Comm. applicants with a mathematics deficiency. Students accepted with a mathematics deficiency must clear it before beginning the second year of study.

Rationale:
- Students who are currently not meeting the mathematics requirement (but who are meeting the average requirement) are having to start their studies in another college and meet the Edwards admission average while attempting to clear a math deficiency.
- Students from select International schools who would otherwise be admissible are not meeting the math prerequisite.
- Students who pursued alternative mathematics options in high school would be afforded an opportunity to begin their post-secondary studies while clearing the deficiency.

College: Edwards School of Business

Program(s): Bachelor of Commerce (B.Comm.)

Admission Qualifications:

- Regular Admission – High School (less than 18 credit units of transferable post-secondary):
  - Grade 12 standing or equivalent.
  - Foundations of Mathematics 30 or Pre-Calculus 30 (recommended); or
    - MATH 102.3 at the university level
Minimum average of 70% on five subject high school average (see Admissions calculation and average (April 2004).

Proficiency in English.

* Applicants may be admitted with a mathematics deficiency that must be cleared before second year of study.

- Regular Admission – post-secondary (18 credit units or more transferable post-secondary):
  
  Minimum average of 60% on 18 or more transferable credit units from a recognized and/or accredited post-secondary institution; average calculated on all attempted courses which are transferable to the University of Saskatchewan.
  
  Foundations of Mathematics 30 or Pre-Calculus 30 (recommended); or
  
  - MATH 102.3 at the university level; or
  
  - MATH 110.3 (or its equivalent) at the university level; or
  
  - MATH 104.3 (min. grade of 65%) at the university level if completed prior to September 2019
  
  Proficiency in English.

* Applicants may be admitted with a mathematics deficiency that must be cleared before second year of study.
2020-21 Admission Requirements

College: Edwards School of Business
Program(s): Bachelor of Commerce (B.Comm.)

Admission Qualifications:

- Regular Admission – High School (less than 18 credit units of transferable post-secondary):
  - Grade 12 standing or equivalent.
  - Foundations of Mathematics 30 or Pre-Calculus 30 (recommended); or
    - MATH 102.3 at the university level
  - Minimum average of 70% on five subject high school average (see Admissions calculation and average (April 2004)).
  - Proficiency in English.

* Applicants may be admitted with a mathematics deficiency that must be cleared before second year of study.

- Regular Admission – post-secondary (18 credit units or more transferable post-secondary):
  - Minimum average of 60% on 18 or more transferable credit units from a recognized and/or accredited post-secondary institution; average calculated on all attempted courses which are transferable to the University of Saskatchewan.
  - Foundations of Mathematics 30 or Pre-Calculus 30 (recommended); or
    - MATH 102.3 at the university level; or
    - MATH 110.3 (or its equivalent) at the university level; or
    - Math 104.3 (min. grade of 65%) at the university level if completed prior to September 2019
  - Proficiency in English.

* Applicants may be admitted with a mathematics deficiency that must be cleared before second year of study.

- Special Mature Admission:
  - Proof of age (21 or older).
  - A written submission demonstrating capacity to undertake university-level studies.
  - Less than 18 credit units of transferable post-secondary coursework.
  - Transcripts of any secondary or post-secondary coursework.
  - Resume.
  - Proficiency in English.

Selection Criteria:

- Regular Admission: Academic average – 100% weighting
  - Average is calculated using five high school subjects or on 18 or more transferable credit units
    At the discretion of the College, enrolment numbers will be determined in consultation with Admissions.

- Special Mature Admission: Special admission package – 100% weighting
2020-21 Admission Requirements

- Applicants are admitted at the discretion of the college. The admission decision is based on the applicant’s written submission and demonstrated academic potential.

Categories of Applicants:

Regular Admission

Admission is based on successful completion of secondary level standing with a minimum overall average of 70% in the required subjects; or admission is based on the successful completion of at least 18 credit units of transferable university-level coursework at a recognized and/or accredited post-secondary institution, with an average of at least 60%.

Special (Mature) Admission

Special (Mature) Admission is available to applicants who do not qualify for Regular Admission. Applicants must be 21 years of age or older by the first day of classes, be entering their first-year of study, and have successfully completed less than 18 credit units of transferable university-level coursework. Applicants must submit a special admission package including proof of age, a written request for Special (Mature) Admission that demonstrates reasonable probability of academic success and a summary of work and personal experience since leaving school. Academic transcripts must be submitted if any Grade 12 or post-secondary courses have been completed.

Home based Learners

Applicants should submit a home-based transcript with details of all Grade 11 and Grade 12 courses completed. An interview will be required. A portfolio may be submitted but is not required. Independent third party examinations such as SAT or ACT may be considered. This is for students who have been home-schooled and demonstrate a reasonable probability of academic success.

Aboriginal Equity Admission

Aboriginal applicants must meet Edwards School of Business minimum admission qualifications identified for regular admission. Applicants wishing to apply in this category must self-declare on the application for admission. Applicants must provide proof of Aboriginal ancestry by the published document deadline in one of the following ways:

- Indian Status or Treaty Card
- Metis Membership Card
- Nunavut Trust Service Card
- Inuit roll number

Dean’s Signature: ____________________________
2020-21 Admission Requirements

Date: ________________________________
2020-21 Admission Requirements

College: Edwards School of Business
Program(s): Aboriginal Business Administration Certificate (ABAC)

Admission Qualifications:

- **Regular Admission – High School (less than 18 credit units of transferable post-secondary):**
  - First Nations, Métis or Inuit ancestry.
  - Grade 12 standing or equivalent.
  - Foundations of Mathematics 20 or Pre-Calculus 20
  - Successful completion of Foundations of Mathematics 30 or Pre-Calculus 30 preferred.
  - Minimum average of 70% on five subject high school average (see Admissions calculation and average (April 2004).
  - Proficiency in English.

- **Regular Admission – post-secondary (18 credit units or more transferable post-secondary):**
  - First Nations, Métis or Inuit ancestry.
  - Grade 12 standing or equivalent.
  - Foundations of Mathematics 20 or Pre-Calculus 20
  - Successful completion of Foundations of Mathematics 30 or Pre-Calculus 30 preferred.
  - Minimum average of 60% on 18 or more transferable credit units from a recognized and/or accredited post-secondary institution.
  - Proficiency in English.

- **Special Mature Admission:**
  - First Nations, Métis or Inuit ancestry.
  - Proof of age (21 or older).
  - A written submission demonstrating capacity to undertake university-level studies.
  - Less than 18 credit units of transferable post-secondary coursework.
  - Transcripts of any secondary or post-secondary coursework.
  - Copies of supporting documents covering any non-credit programs completed.
  - Resume.
  - Proficiency in English.

Selection Criteria:

- **Regular Admission: Academic average – 100% weighting**
  - Average is calculated using five high school subjects or on 18 or more transferable credit units.

- **Special (Mature) Admission: Special admission package – 100% weighting**
  - Applicants are admitted at the discretion of the college. The admission decision is based on the applicant’s written submission and demonstrated academic potential.
2020-21 Admission Requirements

Categories of Applicants:

Regular Admission

Admission is based on successful completion of secondary level standing with a minimum overall average of 70% in the required subjects; or admission is based on the successful completion of at least 18 credit units of transferable university-level coursework from a recognized and/or accredited post-secondary institution, with an average of at least 60%.

Special (Mature) Admission

Special (Mature) Admission is available to applicants who do not qualify for Regular Admission. Applicants must be 21 years of age or older by the first day of classes, be entering their first-year of study, and have successfully completed less than 18 credit units of transferable university-level coursework. Applicants must submit a special admission package including proof of age, a written request for Special (Mature) Admission that demonstrates reasonable probability of academic success and a summary of work and personal experience since leaving school. Academic transcripts must be submitted if any Grade 12 or post-secondary courses have been completed.

Dean’s Signature: ________________________________

Date: ________________________________
2020-21 Admission Requirements

College: Edwards School of Business

Program(s): Certificate in Business; Certificate in Entrepreneurship

Admission Qualifications:

- **Regular Admission – High School (less than 18 credit units of transferable post-secondary):**
  - Grade 12 standing or equivalent.
  - Successful completion of Foundations of Mathematics 30 or Pre-Calculus 30 recommended, but not required.
  - Minimum average of 70% on five subject high school average (see Admissions calculation and average [April 2004]).
  - Proficiency in English.

- **Regular Admission – post-secondary (18 credit units or more transferable post-secondary):**
  - Successful completion of Foundations of Mathematics 30 or Pre-Calculus 30 (or university-level equivalent) is recommended, but not required.
  - Meet the minimum university transfer average of 60% on 18 or more transferable credit units from a recognized and/or accredited post-secondary institution.
  - Proficiency in English.

- **Special Mature Admission:**
  - Proof of age (21 or older).
  - A written submission demonstrating capacity to undertake university-level studies.
  - Less than 18 credit units of transferable post-secondary coursework.
  - Transcripts of any secondary or post-secondary coursework.
  - Copies of supporting documents covering any non-credit programs completed.
  - Resume.
  - Proficiency in English.

Selection Criteria:

- **Regular Admission: Academic average – 100% weighting**
  - Average is calculated using five high school subjects or on 18 or more transferable credit units.

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  - Applicants are admitted at the discretion of the college. The admission decision is based on the applicant’s written submission and demonstrated academic potential.

Categories of Applicants:

**Regular Admission**

Admission is based on successful completion of secondary level standing with a minimum overall average of 70% in the required subjects; or admission is based on the successful completion of at least 18 credit units of transferable university-level coursework from a recognized and/or accredited post-secondary institution, with an average of at least 60%.
2020-21 Admission Requirements

Special (Mature) Admission

Special (Mature) Admission is available to applicants who do not qualify for Regular Admission. Applicants must be 21 years of age or older by the first day of classes, be entering their first-year of study, and have successfully completed less than 18 credit units of transferable university-level coursework. Applicants must submit a special admission package including proof of age, a written request for Special (Mature) Admission that demonstrates reasonable probability of academic success and a summary of work and personal experience since leaving school. Academic transcripts must be submitted if any Grade 12 or post-secondary courses have been completed.

Dean’s Signature: ________________________________

Date: ________________________________