UNIVERSITY COUNCIL
PLANNING AND PRIORITIES COMMITTEE
REPORT FOR INFORMATION

PRESENTED BY: Darrell Mousseau, chair
DATE OF MEETING: June 18, 2020
SUBJECT: Planning and Priorities Committee Annual Report to Council for 2019-20
COUNCIL ACTION: For information only

COMMITTEE TERMS OF REFERENCE

1. Conducting and reporting to Council on university–wide planning and review activities in consultation with the Provost and Vice-president Academic.
2. Evaluating College and Unit plans and reporting the conclusions of those evaluations to Council.
3. Recommending to Council on academic priorities for the University.
4. Recommending to Council on outreach and engagement priorities for the University.
5. Seeking advice from other Council committees to facilitate university-wide academic planning.
6. Recommending to Council on the establishment, disestablishment or amalgamation of any college, school, department or any unit responsible for the administration of an academic program, with the advice of the Academic Programs Committee.
7. Balancing academic and fiscal concerns in forming its recommendations.
8. Providing advice to the President on budgetary implications of the government funding requests and reporting to Council.
9. Considering the main elements of the comprehensive budget and financial reports and reporting to Council.
10. Advising the Academic Programs Committee on the fit with University priorities and the general budgetary appropriateness of proposals for new academic programs and program deletions.
11. Integrating and recommending to Council on matters referred to it from other Council committees.
12. Advising the President and senior executive on budgetary matters, including infrastructure and space allocation issues, referred from time to time by the President, providing the advice is not inconsistent with the policies of Council. The Planning and Priorities Committee will report to Council on the general nature of the advice and, where practicable, obtain the guidance of Council. However, the Committee need not disclose to Council matters the disclosure of which would be inimical to the interests of the University.
13. Designating individuals to act as representatives of the committee on any other bodies, when requested, where such representation is deemed by the committee to be beneficial.
14. Proactively supporting equity, diversity, and inclusion in all processes and matters coming before the committee.
### COMMITTEE MEMBERSHIP FOR 2019-20

<table>
<thead>
<tr>
<th>Council Members</th>
<th>Department/Unit</th>
<th>Term Expiry</th>
</tr>
</thead>
<tbody>
<tr>
<td>Darrell Mousseau (Chair)</td>
<td>Psychiatry</td>
<td>2020</td>
</tr>
<tr>
<td>Vince Bruni-Bossio</td>
<td>Management and Marketing</td>
<td>2022</td>
</tr>
<tr>
<td>Alec Aitken</td>
<td>Geography and Planning</td>
<td>2022</td>
</tr>
<tr>
<td>Louise Racine</td>
<td>Nursing</td>
<td>2020</td>
</tr>
<tr>
<td>David Burgess</td>
<td>Education</td>
<td>2022</td>
</tr>
<tr>
<td>Terry Wotherspoon</td>
<td>Sociology</td>
<td>2022</td>
</tr>
</tbody>
</table>

**General Academic Assembly Members**

- **Angela Bedard-Haughn (vice chair)** - Soil Science - 2020
- **Maxym Chaban** - Economics - 2020
- **Lynn Lemisko** - Educational Foundations - 2021
- **Marie Lovrod** - English - 2021
- **Keith Da Silva** - Dentistry - 2022
- **Andrew Grosvenor** - Chemistry (on leave until Jan 2020) - 2021
- **Haizen Mou** - JSGS (leave begins Jan 2020) - 2022

**Dean**

- **Keith Willoughby** - Dean, Edwards School of Business - 2020

**Sessional Lecturer**

- **Anita Ogurlu** - Women’s and Gender Studies - 2020

**Undergraduate Student Member**

- **Jamie Bell** - VP Operations & Finance, USSU - 2020

**Graduate Student Member**

- **Mery Mendoza** - President, GSA - 2020

**Ex Officio (Voting)**

- **Tony Vannelli** - Provost & Vice-President Academic
- **Greg Fowler** - Vice-President, Finance and Resources
- **Jacqueline Ottmann** - Vice-Provost Indigenous Engagement

**Ex Officio (Non-voting)**

- **Peter Stoicheff** - President
- **Chelsea Willness** - Chair, University Council

**Resource Personnel (Non-voting) – attend all committee meetings**

- **Dena McMartin** - Associate Provost, Institutional Planning and Assessment
- **Jennifer Beck** - Director, Resource Allocation and Planning, IPA
- **Troy Harkot** - Director, Institutional Effectiveness
- **Shari Baraniuk** - Chief Information Officer (CIO) and AVP, Information and Communications Technology
- **Jim Lee** - Executive Director, International
This report for Information also includes:

1. *Centres* Subcommittee membership and Terms of Reference 2019-2020
2. *Capital & Finance* Subcommittee membership and Terms of Reference 2019-2020
3. Planning and Priorities Committee Annual Report for 2019-20
PPC Centres Subcommittee Membership & Terms of Reference 2019-20

Plan for 2019/20

- The “subcommittee” will function as a working group for the 2019/20 academic year
- It will be responsible for reviewing, revitalizing or revising the mandate and terms of reference per Section 8 of the Centres Policy ([https://policies.usask.ca/policies/research-and-scholarly-activities/centres.php#Policy](https://policies.usask.ca/policies/research-and-scholarly-activities/centres.php#Policy)) (outlined below)
- The above will be conducted in the context of the current policy landscape
- Based on progress during 2019/20, the working group will propose the plan/mandate for 2020/21
- The working group will report back to PPC

Terms of reference (updated from Centres Policy)

Mandate:

- To develop and review the Centres Policy and Guidelines
- To assess the scope and feasibility in practice of the Centres sub-committee
- To monitor adherence to the Policy
- To monitor annual performance/metrics (as applicable)
- To oversee the establishment and disestablishment of centres
- To maintain a list of active centres

Membership on this Subcommittee will be drawn from the Planning and Priorities, the Research, Scholarly and Artistic Work, and the Academic Programs Committees of Council, the Offices of the three vice presidents academic, research, and finance and resources, and will be supported by the University Secretary's Office. The Subcommittee will report to Council through the Planning and Priorities Committee.

Membership
Darrell Mousseau (chair)
Jon Farthing – RSAW representative
Ryan Brook – APC representative
Irena Creed – OVPR representative on PPC
David Burgess – PPC
VP Academic - USSU
VP Academic – GSA
Ken Wilson, Provost designate (ex officio)
VP Finance (ex officio)

Resource personnel (non-voting)
Dena McMartin, Associate Provost, Institutional Planning and Assessment
Janelle Hutchinson, Chief Strategic Officer, People & Resources
Troy Harkot, Director, Assessment & Analytics, Institutional Planning and Assessment
Laura Zink, Director, Strategic Research Initiatives
Jacquie Thomarat, Associate Secretary, Academic Governance
PPC Capital and Finance Subcommittee Membership & Terms of Reference 2019-20

Plan for 2019/20
• The “subcommittee” will function as a **working group** for the 2019/20 academic year
• It will be responsible for drafting and evaluating the mandate and terms of reference
• Members will assess the scope and feasibility in practice of the sub-committee
• The above will be conducted in the context of the current policy landscape
• Based on the work of 2019/20, the working group will propose a plan/mandate for 2020/21
• The working group will report back to PPC

Mandate/scope of work
• To provide feedback and advice to proponents and PPC on the following standing business items of the planning and priorities committee:
  o Government funding request
  o Tuition
  o TABBS
  o Comprehensive budget and financial reporting
  o Resource allocation
  o Capital plans

Membership
Angela Bedard-Haughn (chair)
VP Operations and Finance – USSU/GSA
Keith Willoughby – PPC
Lynn Lemisko - PPC
OVPR representative – Irena Creed
Provost designate – Patti McDougall
VP Finance (ex officio)

Resource personnel (non-voting)
Terry Summers, Controller
Dena McMartin, Associate Provost, Institutional Planning and Assessment
Jennifer Beck, Director, Resource Allocation & Planning, Institutional Planning and Assessment
Trever Batters, Director, Operations and Finance, People and Resources
Jacquie Thomarat, Associate Secretary, Academic Governance
The Planning and Priorities Committee (PPC) met on 16 occasions throughout 2019-20 (includes the last scheduled meeting; June 10, 2020). The chair and some members of the committee also served on subcommittees of PPC (e.g. the Centres subcommittee; the Capital & Finance subcommittee), as well as on other University Council committees, including the Coordinating Committee, the Governance Committee, and the Information Systems Steering Committee.

COUNCIL ITEMS

The committee presented the following items to University Council for approval:

- the *Learning, Teaching and Student Experience Plan* (Sept 19, 2019);
- the *Living Our Values Policy* (Sept 19, 2019);
- the establishment of the *Jane and Ron Graham School for the Scholarship of Teaching and Learning* (April 16, 2020);
- the name change of the “Native” Law Centre in the College of Law to the “Indigenous” Law Centre (May 21, 2020);

STRATEGIC AND INTEGRATED PLANNING

The PPC received presentations and provided feedback on the following university-level initiatives and plans:

- Enrolment reports and enrolment planning
- Resource allocation process
- Tuition rate setting

UNIVERSITY POLICIES, FINANCES and CAPITAL

The committee considered the following:

- Academic program reviews
- The PPC terms of reference
- The PPC’s *Centres* subcommittee policy, mandate and terms of reference
- The PPC’s *Capital & Finance* subcommittee mandate and terms of reference
- The University Finances & Financial Report 2018/19 (Greg Fowler)
- The University’s Capital Plan (Greg Fowler, Janelle Hutchinson)
- TABBS model refinement update (Troy Harkot, Jennifer Beck)
- Comparative USask Investment Returns (Greg Fowler)
- Indigenous Procurement Strategy (Rick LeBlanc, Cheryl Carver)
- The Indigenous Engagement Strategy (Jackie Ottmann)
- Tuition rates 2020/21 (Dena McMartin, Jennifer Beck)
- Tuition motion from University Council, re: International student differential (Marcel D’Eon, Regan Ratt-Misponas, Mery Medoza)
- Government Funding Request Provincial Budget (Greg Fowler, Tony Vannelli)
University's COVID-19 Update (Greg Fowler)

ACADEMIC MATTERS

Regarding the workings of the PPC itself, the members of PPC agreed that equity, diversity and inclusion (EDI) will be proactively supported in the processes, matters, templates and guidelines that come before the PPC. This was underscored by addition of a guiding statement in the PPC’s terms of reference. Furthermore, any proposals coming before PPC for consideration must include consultation with the office of the Vice-Provost Indigenous Engagement as well as the International Office (on all matters that would have a significant internationalization component). The notice of intent for the disestablishment of the School of Public Health was coordinated through the Office of the Provost, with input from PPC.

Notices of Intent (NoI)

The committee discussed and provided feedback to proponents on the following Nos for new programs:

College of Agriculture and BioResources
- Bachelor of Science (Food and Nutrition).

College of Education
- Early Childhood Education (Wallin);
- Language Teacher Education Program;
- Masters of Education in Indigenous Land-Based Education;
- School for the Scholarship of Teaching and Learning.

College of Medicine and the College of Arts & Science
- Undergraduate Program in Biomedical Sciences (Phase II).

Johnson-Shoyama Graduate School of Public Policy

School of Environment and Sustainability (SENS)

Items for consideration in the 2020-2021 Academic Year:
- A suite of graduate certificates in Environment and Sustainability (SENS)
- A graduate certificate in Synchrotron Sciences
- Department of Psychology; name change
- Microcredentials
- USASK’s Sustainability Strategy/Plan

ACKNOWLEDGEMENTS

I thank my co-Chair, Angela Bedard-Haughn (AgBio), and all members of PPC for their time and effort in preparing thoughtful comments and critical appraisals of the various program proposals.
submitted to PPC. The in-depth discussions regarding University academic and non-academic issues, finances, and strategies were always well received by the offices of our Vice-Presidents. I also want to thank those committee members who helped populate the *Centres* and the *Capital and Finance* Subcommittees of PPC. As importantly, I cannot stress the importance of the support provided by Jacquie Thomarat (Committee Secretary) and how her efforts made the running of the PPC that much more efficient and effective. Finally, I must thank all PPC members for their ability to adapt so quickly and professionally to a platform for remote meeting in these trying times.

Respectfully submitted,

Darrell D. Mousseau, PhD
Chair, Planning and Priorities Committee
University of Saskatchewan
tel: (306) 966-8824

BE WHAT THE WORLD NEEDS