PRESENTED BY: Susan Detmer; Chair, Academic Programs Committee

DATE OF MEETING: October 17, 2019

SUBJECT: Program Name Changes

Kanawayihetayan Askiy Diploma in Aboriginal Lands Governance (to Indigenous Lands Governance)

Kanawayihetaytan Askiy Diploma in Aboriginal Resource Management (to Indigenous Resource Management)

DECISION REQUESTED:
It is recommended:

That Council approve the proposed name change for Kanawayihetayan Askiy Diploma in Aboriginal Lands Governance, effective May 2020

That Council approve the proposed name change for the Kanawayihetaytan Askiy Diploma in Aboriginal Resource Management, effective May 2020.

PURPOSE:
University Council is responsible for approving changes to the names of degrees or degree-level programs.

CONTEXT AND BACKGROUND:
The College of Agriculture and Bioresources is proposing a change to the name of its Kanawayihetaytan Askiy (K.A.) diploma programs to ensure that they align more closely with larger
Indigenization naming initiatives at the University of Saskatchewan, such as the Department of Indigenous Studies and the Office of the Vice-Provost Indigenous Engagement.

The Academic Programs Committee reviewed the proposed changes at its October 2, 2019 meeting and voted to recommend them for approval at University Council. The committee appreciated the effort the College of Agriculture and Bioresources is making to update the names of these programs to reflect current usage.

ATTACHMENTS:

1. Request for Change of Name - Kanawayihetaytan Askiy Diploma in Aboriginal Lands Governance

2. Request for Change of Name - Kanawayihetaytan Askiy Diploma in Aboriginal Resource Management
### Request for Change of Name

This Request form and attachments will be the basis for decision-making about this change.

**Submitted by:**
Amie Shirkie

**Date:**
September 6, 2019

**College:**
Agriculture and Bioresources

**College approval date:**
May 14, 2019

**Proposed effective date of the change:**
May 1, 2020

#### 1. Proposed change of name

**From:**

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**Name of Field of Specialization (major, minor, concentration, etc):**

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**Course label (alphabetical):**

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**Building:**

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Rationale
Provide a rationale for the change and describe the background leading to this decision.

This name change from the Kanawayihetaytan Askiy Diploma in Aboriginal Lands Governance to the Kanawayihetaytan Askiy Diploma in Indigenous Lands Governance aligns our programs more closely with larger Indigenization initiatives at the university and with similar name changes adopted by the department of Indigenous Studies and the office of the Vice-Provost Indigenous Engagement.

Impact of the change
Please describe any potential impact of this change, including any of the following areas if relevant:
- impact on students
- impact on faculty
- impact on staff
- impact on alumni
- effect on other programs, departments, colleges, centres
- impact on university-wide systems (e.g. SiRIUS, UniFi, PAWS, U-Friend, Library, About US, etc.)
- resource areas such as library resources, physical facilities, and information technology
- external impact (e.g. reputation, accreditation, other institutions, high schools, community organizations, professional bodies).
Please attach any statements or opinions received about this change.

Students currently registered in this program on the date when the name change takes effect (proposed May 1, 2020) will have their program name changed to the Kanawayihetaytan Askiy Diploma in Indigenous Lands Governance. Given the newness of this program and its small size, we believe the impact to students, staff, and university-wide systems will be minimal.
Costs
Please describe whether this change will result in any additional costs for the university (ie, repainting signs, technical changes in SIRIUS, PAWS, financial services, etc.)

Consultation
Please describe any consultation undertaken with other university offices, such as Student and Enrolment Services, Institutional Strategy and Analytics, Institutional Planning and Assessment, Financial Services, Facilities Management, Office of the University Secretary, Information Technology Services, etc. Please attach any memos or emails received about this consultation

We have undertaken a Consultation with the Registrar to discuss the impact on students, staff, graduation, and university-wide systems.

Attachments

3. Review and Approval Authority

All changes of names for academic entities must be requested by the responsible college, following internal approval by its own approval procedures.

After submission of the Request by the College, the following approval procedures are used, and must be initiated by the College:

- Changes of course labels are approved by the Registrar in consultation with the college offering the courses. Any disputes arising over course label changes will be referred to the Academic Programs Committee for resolution. Course label changes are to be distributed for information through the Course Challenge system.
- Changes of names for colleges and departments are approved by University Council (following recommendation by the Planning & Priorities Committee) and by the Board of Governors, if the name is honorific.
- Changes of names for degrees or a degree-level programs are approved by University Council
- Changes of names for fields of specialization are approved by the Academic Programs Committee of Council.
- Changes of names for buildings, streets and other physical entities are approved by the Board of Governors (following recommendation by the Naming Committee).

If you have any questions about this form or these procedures, please contact the Office of the University Secretary or email university.secretary@usask.ca

Name and phone number of person completing this form:

Amie Shirkie (306) 966-4062
Consultation with the Registrar Form

This form is to be completed by the Registrar (or his/her designate) during an in-person consultation with the faculty member responsible for the proposal. Please consider the questions on this form prior to the meeting.

Section 1: New Degree / Diploma / Certificate Information or Renaming of Existing

1 Is this a new degree, diploma, or certificate?  
Yes [ ] No [ ]

Is an existing degree, diploma, or certificate being renamed?  
Yes [x] No [ ]

If you've answered NO to each of the previous two questions, please continue on to the next section.

2 What is the name of the new degree, diploma, or certificate?
New Credential Code = KADILG  
New Credential Long Description = (75 characters max) Kanawayihetaytan Askiy Diploma in Indigenous Lands Governance  
New Credential Short Description = (30 characters max) KA Dip Indigenous Lands Govr

3 What is the credential of this new degree, diploma, or certificate? [Example - D.M.D. = Doctor of Dental Medicine]
Current is listed as K.A.A.D.L.G.  
New is K.A.I.L.G.

4 If you have renamed an existing degree, diploma, or certificate, what is the current name?
New Credential Description = Kanawayihetaytan Askiy Diploma in Aboriginal Land Governance  
New Credential Long Description = KA Dip Aboriginal Land Govr

5 Does this new or renamed degree / diploma / certificate require completion of degree level courses or non-degree level courses, thus implying the attainment of either a degree level or non-degree level standard of achievement?
Degree level

6 If this is a new degree level certificate, can a student take it at the same time as pursuing another degree level program?  
Yes [x] No [ ]

7 If yes, a student attribute will be created and used to track students who are in this certificate alongside another program. The attribute code will be:
KAGV [in KA Dip Aboriginal Lands Govr] - existing code and description  
KADG [in KA Dip Indig Lands Govr] - suggested new code and description

8 Which College is responsible for the awarding of this degree, diploma, or certificate?
Agriculture and Bioresources

9 Is there more than one program to fulfill the requirements for this degree, diploma, or certificate? If yes, please list these

10 Are there any new majors, minors, or concentrations associated with this new degree / diploma / certificate? Please list the name(s) and whether it is a major, minor, or concentration, along with the sponsoring department.
Current Major Description = Aboriginal Lands Governance
New Major Code = KAIG
New Major Description = Indigenous Lands Governance

11 If this is a new graduate degree, is it thesis-based, course-based, or project-based?

Section 2: New / Revised Program for Existing or New Degree / Diploma / Certificate Information

1 Is this a new program? Yes [ ] No [X]
2 If YES, what degree, diploma, or certificate does this new/revised program meet requirements for?
   Kanawayihetaytan Askiy Diploma in Indigenous Land Governance
3 What is the name of this new/revised program?
   Kanawayihetaytan Askiy Diploma in Indigenous Lands Governance
   New Program Code (12 character max) = <ANASK-ASKGV
   New Program Description (30 character max) = Kanawayihetaytan Askiy DipGovr
   Current Program Code = KANASK-GOV
4 What other program(s) currently exist that will also meet the requirements for this same degree(s)?
   
5 What College/Department is the academic authority for this program?
   Agriculture and Bioresources / Agriculture and Bioresources (Dean's Office)
6 Is this a replacement for a current program? Yes [X] No [ ]
7 If YES, will students in the current program complete that program or be grandfathered?
   All students will be moved to the new program
8 If this is a new graduate program, is it thesis-based, course-based, or project-based?

Section 3: Mobility

Mobility is the ability to move freely from one jurisdiction to another and to gain entry into an academic institution or to participate in a learning experience without undue obstacles or hindrances.

1 Does the proposed degree, program, major, minor, concentration, or course involve mobility? Yes [ ] No [X]
2 Please indicate the mobility type (refer to Nomenclature for definitions).
   Joint Program
   Joint Degree
   Dual Degree
   Professional Internship Program
   Faculty-Led Course Abroad
   Term Abroad Program

3 The U of S enters into partnerships or agreements with external partners for the above mobility types in order to allow students collaborative opportunities for research, studies, or activities. Has an agreement been signed?

4 Please state the full name of the agreement that the U of S is entering into.

5 What is the name of the external partner?

6 What is the jurisdiction for the external partner?

Section 4: New / Revised Major, Minor, or Concentration for Existing Degree Information (Undergraduate)

1 Is this a new or revised major, minor, or concentration attached to an existing degree program?
   If you've answered NO, please continue on to the next section.
   Yes ☐ No ☐ Revised ☒

2 If YES, please specify whether it is a major, minor, or concentration. If it is more than one, please fill out a separate form for each.
   Major

3 What is the name of this new / revised major, minor, or concentration?
   In Section 1; question 10

4 Which department is the authority for this major, minor, or concentration? If this is a cross-College relationship, please state the Jurisdictional College and the Adopting College.
   Agriculture and Bioresources (Dean's Office)

5 Which current program(s), degree(s), and/or program type(s) is this new / revised major, minor, or concentration attached to?
   Kanawayihetaytan Askiy Diploma in Indigenous Land Governance

Section 5: New / Revised Disciplinary Area for Existing Degree Information (Graduate)

1 Is this a new or revised disciplinary area attached to an existing graduate degree program?
   If you've answered NO, please continue on to the next section.
   Yes ☐ No ☐ Revised ☐

2 If YES, what is the name of this new / revised disciplinary area?

3 Which Department / School is the authority for this new / revised disciplinary area? (NOTE: If this disciplinary area is being offered by multiple departments see question below.)
4 Which multiple Departments / Schools are the authority for this new / revised disciplinary area?

4a Of the multiple Departments / Schools who are the authority for this new / revised disciplinary area and what allocation percentage is assigned to each? (Note - must be whole numbers and must equal 100.)

4b School policies will be followed in academic matters (ex. late adds, re-read policies, or academic misconduct). If no department / school is considered the primary, please indicate that. (In normal circumstances, a department / school with a greater percentage of responsibility - see question above - will be designated the primary department.)

5 Which current program(s) and / or degree(s) is this new / revised disciplinary area attached to?

Section 6: New College / School / Center / Department or Renaming of Existing

1 Is this a new college, school, center, or department?
   Yes [ ] No [X]

Is an existing college, school, center, or department being renamed?
   Yes [ ] No [X]

Is an existing college, school, center, or department being deleted?
   Yes [ ] No [X]

If you've answered NO to each of the previous two questions, please continue on to the next section.

2 What is the name of the new (or renamed) college, school, center, or department?

3 If you have renamed an existing college, school, center, or department, what is the current name?

4 What is the effective term of this new (renamed) college, school, center, or department?

5 Will any programs be created, changed, or moved to a new authority, removed, relabelled?

6 Will any courses be created, changed, or moved to a new authority, removed, relabelled?

7 Are there any ceremonial consequences for Convocation (ie. New degree hood, adjustment to parchments, etc.)?

Section 7: Course Information - as per current set-up

1 Is there a new subject area(s) or course offering proposed for this new degree? If so, what is the subject area(s) and the suggested four (4) character abbreviation(s) to be used in course listings?

2 If there is a new subject area(s) of offerings what College / Department is the academic authority for this new subject area?
3 Have the subject area identifier and course number(s) for new and revised courses been cleared by the Registrar?

4 Does the program timetable use standard class time slots, terms, and sessions?
   If NO, please describe.

5 Does this program, due to pedagogical reasons, require any special space or type or rooms?
   If YES, please describe.

Note: Please remember to submit a new "Course Creation Form" for every new course required for this new program/major.
Attached completed "Course Creation Forms" to this document would be helpful.

Section 8: Admissions, Recruitment, and Quota Information - as per current set-up

1 Will students apply on-line? If not, how will they apply?

2 What term(s) can students be admitted to?

3 Does this impact enrollment?

4 How should Marketing and Student Recruitment handle initial inquiries about this proposal before official approval?

5 Can classes towards this program be taken at the same time as another program?

6 What is the application deadline?

7 What are the admission qualifications? (IE. High school transcript required, grade 12 standing, minimum average, any required courses, etc.)

8 What is the selection criteria? (IE. If only average then 100% weighting; if other factors such as interview, essay, etc. what is the weighting of each of these in the admission decision.)

9 What are the admission categories and admit types? (IE. High school students and transfer students of one group? Special admission? Aboriginal equity program?)

10 What is the application process? (IE. Online application and supplemental information (required checklist items) through the Admissions Office or sent to the College/Department?)
11 Who makes the admission decision? (IE. Admissions Office or College/Department/Other?)

12 Letter of acceptance - are there any special requirements for communication to newly admitted students?

13 Will the standard application fee apply?

14 Will all applicants be charged the fee or will current, active students be exempt?

15 Are international students admissible to this program?

Section 9: Government Loan Information - as per current set-up

NOTE: Federal/Provincial government loan programs require students to be full-time in order to be eligible for funding. The University of Saskatchewan defines full-time as enrollment in a minimum of 9 credit units (operational) in the fall and/or winter term(s) depending on the length of the loan.

1 If this is a change to an existing program, will the program change have any impact on student loan eligibility?

2 If this is a new program, do you intend that students be eligible for student loans?

Section 10: Convocation Information (only for new degrees)

1 Are there any 'ceremonial consequences' of this proposal (ie. New degree hood, special convocation, etc.)?

2 If YES, has the Office of the University Secretary been notified?

3 When is the first class expected to graduate?

4 What is the maximum number of students you anticipate/project will graduate per year (please consider the next 5-10 years)?

Section 11: Schedule of Implementation Information

1 What is the start term?
   2020/2021 - May 2020

2 Are students required to do anything prior to the above date (in addition to applying for admission)?  Yes [ ] No [X]
If YES, what and by what date?

Section 12: Registration Information - as per current set-up

1 What year in program is appropriate for this program (NA or a numeric year)?
   (General rule = NA for programs and categories of students not working toward a degree level qualification.)

2 Will students register themselves?
   If YES, what priority group should they be in?

Section 13: Academic History Information - as per current set-up

1 Will instructors submit grades through self-serve?

2 Who will approve grades (Department Head, Assistant Dean, etc.)?

Section 14: T2202 Information (tax form) - as per current set-up

1 Should classes count towards T2202s?

Section 15: Awards Information - as per current set-up

1 Will terms of reference for existing awards need to be amended?

2 If this is a new undergraduate program, will students in this program be eligible for College-specific awards?

Section 16: Government of Saskatchewan Graduate Retention (Tax) Program - as per current set-up

1 Will this program qualify for the Government of Saskatchewan graduate retention (tax) program?
   To qualify the program must meet the following requirements:
   - be equivalent to at least 6 months of full-time study, and
   - result in a certificate, diploma, or undergraduate degree.

Section 17: Program Termination

1 Is this a program termination?
If yes, what is the name of the program?
Kanawayihetaytan Askiy DipGovr [KANASK-GOVR]

2 What is the effective date of this termination?
202005 - May 2020

3 Will there be any courses closed as a result of this termination?
Yes ☐ No ❑

4 Are there currently any students enrolled in the program?
Yes ❑ No ☐
If yes, will they be able to complete the program?
Currently 2 active students with this program on their record; could be others taking the program along with another program that don't have this on their record as an attribute is being used, all students will be moved to the new program.

5 If not, what alternate arrangements are being made for these students?

6 When do you expect the last student to complete this program?
June, 2020

7 Is there mobility associated with this program termination?
Yes ☐ No ❑
If yes, please select one of the following mobility activity types.
Dual Degree Program
Joint Degree Program
Internship Abroad Program
Term Abroad Program
Taught Abroad Course
Student Exchange Program
Partnership agreements, coordinated by the International Office, are signed for these types of mobility activities. Has the International Office been informed of this program termination?
Yes ☐ No ☑

Section 18: Proposed Tuition and Student Fees Information - as per current set-up

1 How will tuition be assessed?
Standard Undergraduate per credit ☐
Standard Graduate per credit ☐
Standard Graduate per term ☐
Non standard per credit* ☐
Non standard per term* ☐
Other* ☐
Program Based* ☐

* See attached documents for further details

2 If fees are per credit, do they conform to existing categories for per credit tuition? If YES, what category or rate?
3 If program based tuition, how will it be assessed? By credit unit? By term? Elsehow?

4 Does proponent’s proposal contain detailed information regarding requested tuition? Yes ☐ No ☐
If NO, please describe.

5 What is IPA’s recommendation regarding tuition assessment? When is it expected to receive approval?

6 IPA Additional comments?

7 Will students outside the program be allowed to take the classes?

8 If YES, what should they be assessed? (This is especially important for program based.)

9 Do standard student fee assessment criteria apply (full-time, part-time, on-campus versus off-campus)?

10 Do standard cancellation fee rules apply?

11 Are there any additional fees (e.g. materials, excursion)? If yes, see NOTE below.

12 Are you moving from one tuition code (TC) to another tuition code? Yes ☐ No ☐
If YES, from which tuition code to which tuition code?

13 Are international students admissible to the program? If yes, will they pay the international tuition differential?

NOTE: Please remember to submit a completed “Application for New Fee or Fee Change Form” for every new course with additional fees.

Section 19: TLSE - Information Dissemination (internal for TLSE use only)

1 Has TLSE, Marketing and Student Recruitment, been informed about this new / revised program? Yes ☐ No ☐
2 Has TLSE, Admissions, been informed about this new / revised program? Yes ☐ No ☐
3 Has TLSE, Student Finance and Awards, been informed about this new / revised program? Yes ☐ No ☐
4 Has CGPS been informed about this new / revised program? Yes ☐ No ☐
5 Has TLSE, Transfer Credit, been informed about any new / revised courses? Yes ☐ No ☐
6 Has ICT-Data Services been informed about this new or revised degree / program / major / minor / concentration? Yes ☐ No ☐
7 Has the Library been informed about this new / revised program? Yes ☐ No ☐
8 Has ISA been informed of the CIP code for new degree / program / major? Yes ☐ No ☐
9 Has the Scheduling Hub/Senior Coordinator of Scheduling been informed of unique space requirements for the new courses and/or informed of program, course, college, and department changes? 

10 Has the Convocation Coordinator been notified of a new degree? 

11 What is the highest level of financial approval required for this submission? Check all that apply.
   a. None - as it has no financial implications
   OR
   b. Fee Review Committee
   c. Institutional Planning and Assessment (IPA)
   d. Provost's Committee on Integrated Planning (PCIP)
   e. Board of Governors
   f. Other

SIGNED

Date: 28 Aug 2019

for Registrar (Russell Isinger): Jason Dell

College / Department Representative(s):

IPA Representative(s): N/A
Request for Change of Name

This Request form and attachments will be the basis for decision-making about this change.

Submitted by:
Amie Shirkie

Date
September 6, 2019

College
Agriculture and Bioresources

College approval date
May 14, 2019

Proposed effective date of the change
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1. Proposed change of name

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Name of Field of Specialization (major, minor, concentration, etc)

Course label (alphabetic)

Building

Street

Other
2. Documentation

Rationale
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Name and phone number of person completing this form:
Amie Shirkie (306) 966-4062
Consultation with the Registrar Form

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Section 1: New Degree / Diploma / Certificate Information or Renaming of Existing

1 Is this a new degree, diploma, or certificate? Yes [ ] No [X]

Is an existing degree, diploma, or certificate being renamed? Yes [X] No [ ]

If you’ve answered NO to each of the previous two questions, please continue on to the next section.

2 What is the name of the new degree, diploma, or certificate?

New Credential Code = KADIRM

New Credential Long Description = Kanawayihetaytan Askiy Diploma in Indigenous Resource Management

New Credential Short Description = (30 characters max) KA Dip Indigenous Resrce Mgmt

3 What is the credential of this new degree, diploma, or certificate? [Example - D.M.D. = Doctor of Dental Medicine]

Current is listed as K.A.A.B.K.M.

New is K.A.I.R.M.

4 If you have renamed an existing degree, diploma, or certificate, what is the current name?

Credential Long Description = Kanawayihetaytan Askiy Diploma in Aboriginal Resource Management

Credential Short Description = KA Dip Aboriginal Resrce Mgmt

5 Does this new or renamed degree / diploma / certificate require completion of degree level courses or non-degree level courses, thus implying the attainment of either a degree level or non-degree level standard of achievement?

Degree level

6 If this is a new degree level certificate, can a student take it at the same time as pursuing another degree level program? Yes [X] No [ ]

7 If YES, a student attribute will be created and used to track students who are in this certificate alongside another program. The attribute code will be:

KAWIT [IN KA Dip Aboriginal Resource Mgmt] - existing code and description

KADM [IN KA Dip Indig Resource Mgmt] - suggested new code and description (30 characters max)

8 Which College is responsible for the awarding of this degree, diploma, or certificate?

Agriculture and Bioresources

9 Is there more than one program to fulfill the requirements for this degree, diploma, or certificate? If yes, please list these

10 Are there any new majors, minors, or concentrations associated with this new degree / diploma / certificate? Please list the name(s) and whether it is a major, minor, or concentration, along with the sponsoring department.
Current Major Description = Aboriginal Resource Management
New Major Code = KAIM
New Major Description = Indigenous Resource Management (30 characters max)

11 If this is a new graduate degree, is it thesis-based, course-based, or project-based?

Section 2: New / Revised Program for Existing or New Degree / Diploma / Certificate Information

1 Is this a new program?
   Is an existing program being revised?
   If you've answered NO to each of the previous two questions, please continue on to the next section.

   Yes [ ] No [ ]
   Yes [ ] No [ ]

2 If YES, what degree, diploma, or certificate does this new/revised program meet requirements for?
   Kanawayihetaytan Askiy Diploma in Indigenous Resource Management

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   New Program Code (12 character max) = KANASK-ASKRM
   New Program Description (30 character max) = Kanawayihetaytan Askiy DipMgmt
   Current Program Code = KANASK-MGMT

4 What other program(s) currently exist that will also meet the requirements for this same degree(s)?

5 What College/Department is the academic authority for this program?
   Agriculture and Bioresources / Agriculture and Bioresources (Dean's Office)

6 Is this a replacement for a current program?

   Yes [ ] No [ ]

7 If YES, will students in the current program complete that program or be grandfathered?
   Students will be moved to the new program

8 If this is a new graduate program, is it thesis-based, course-based, or project-based?

Section 3: Mobility

Mobility is the ability to move freely from one jurisdiction to another and to gain entry into an academic institution or to participate in a learning experience without undue obstacles or hindrances.

1 Does the proposed degree, program, major, minor, concentration, or course involve mobility?
   If yes, choose one of the following?
   Domestic Mobility (both jurisdictions are within Canada)
   International Mobility (one jurisdiction is outside of Canada)
Section 1: Joint Program
Joint Degree
Dual Degree
Professional Internship Program
Faculty-Led Course Abroad
Term Abroad Program

The U of S enters into partnerships or agreements with external partners for the above mobility types in order to allow students collaborative opportunities for research, studies, or activities. Has an agreement been signed?

Yes [ ] No [ ]

Please state the full name of the agreement that the U of S is entering into.

What is the name of the external partner?

What is the jurisdiction for the external partner?

Section 4: New / Revised Major, Minor, or Concentration for Existing Degree Information (Undergraduate)

1. Is this a new or revised major, minor, or concentration attached to an existing degree program?
   Yes [ ] No [ ] Revised [X]

   If you've answered NO, please continue on to the next section.

2. If YES, please specify whether it is a major, minor, or concentration. If it is more than one, please fill out a separate form for each.
   Major

   What is the name of this new / revised major, minor, or concentration?

   In Section 1; question 10

   Which department is the authority for this major, minor, or concentration? If this is a cross-College relationship, please state the
   Jurisdictional College and the Adopting College.

   Agriculture and Bioresources (Dean's Office)

   Which current program(s), degree(s), and/or program type(s) is this new / revised major, minor, or concentration attached to?

   Kanawayihetaytan Askiy Diploma in Indigenous Resource Management

Section 5: New / Revised Disciplinary Area for Existing Degree Information (Graduate)

1. Is this a new or revised disciplinary area attached to an existing graduate degree program?
   Yes [ ] No [ ] Revised [ ]

   If you've answered NO, please continue on to the next section.

2. If YES, what is the name of this new / revised disciplinary area?

3. Which Department / School is the authority for this new / revised disciplinary area? (NOTE - if this disciplinary area is being
   offered by multiple departments see question below.)
4 Which multiple Departments / Schools are the authority for this new / revised disciplinary area?

4a Of the multiple Departments / Schools who are the authority for this new / revised disciplinary area and what allocation percentage is assigned to each? (Note - must be whole numbers and must equal 100.)

4b School policies will be followed in academic matters (e.g. late adds, re-read policies, or academic misconduct). If no department / school is considered the primary, please indicate that. (In normal circumstances, a department / school with a greater percentage of responsibility - see question above - will be designated the primary department.)

5 Which current program(s) and / or degree(s) is this new / revised disciplinary area attached to?

Section 6: New College / School / Center / Department or Renaming of Existing

1 Is this a new college, school, center, or department?

2 Is an existing college, school, center, or department being renamed?

3 Is an existing college, school, center, or department being deleted?

If you’ve answered NO to each of the previous two questions, please continue on to the next section.

2 What is the name of the new (or renamed) college, school, center, or department?

3 If you have renamed an existing college, school, center, or department, what is the current name?

4 What is the effective term of this new (renamed) college, school, center, or department?

5 Will any programs be created, changed, or moved to a new authority, removed, relabelled?

6 Will any courses be created, changed, or moved to a new authority, removed, relabelled?

7 Are there any ceremonial consequences for Convocation (i.e. New degree hood, adjustment to parchments, etc.)?

Section 7: Course Information - as per current set-up

1 Is there a new subject area(s) or course offering proposed for this new degree? If so, what is the subject area(s) and the suggested four (4) character abbreviation(s) to be used in course listings?

2 If there is a new subject area(s) of offerings what College / Department is the academic authority for this new subject area?
3 Have the subject area identifier and course number(s) for new and revised courses been cleared by the Registrar? Yes ☐ No ☐

4 Does the program timetable use standard class time slots, terms, and sessions? Yes ☐ No ☐
   If NO, please describe.

5 Does this program, due to pedagogical reasons, require any special space or type or rooms? Yes ☐ No ☐
   If YES, please describe.

Note: Please remember to submit a new "Course Creation Form" for every new course required for this new program / major.
Attached completed "Course Creation Forms" to this document would be helpful.

Section 8: Admissions, Recruitment, and Quota Information - as per current set-up

1 Will students apply on-line? If not, how will they apply?

2 What term(s) can students be admitted to?

3 Does this impact enrollment?

4 How should Marketing and Student Recruitment handle initial inquiries about this proposal before official approval?

5 Can classes towards this program be taken at the same time as another program?

6 What is the application deadline?

7 What are the admission qualifications? (IE: High school transcript required, grade 12 standing, minimum average, any required courses, etc.)

8 What is the selection criteria? (IE: If only average then 100% weighting; if other factors such as interview, essay, etc. what is the weighting of each of these in the admission decision.)

9 What are the admission categories and admit types? (IE: High school students and transfer students or one group? Special admission? Aboriginal equity program?)

10 What is the application process? (IE: Online application and supplemental information (required checklist items) through the Admissions Office or sent to the College/Department?)
11 Who makes the admission decision? (IE. Admissions Office or College/Department/Other?)

12 Letter of acceptance - are there any special requirements for communication to newly admitted students?

13 Will the standard application fee apply?

14 Will all applicants be charged the fee or will current, active students be exempt?

15 Are international students admissible to this program?

Section 9: Government Loan Information - as per current set-up

Note to faculty/provincial government loan programs require students to be full-time in order to be eligible for funding. The University of Saskatchewan defines full-time as enrollment in a minimum of 9 credit units (operational) in the fall and/or winter term(s) depending on the length of the loan.

1 If this is a change to an existing program, will the program change have any impact on student loan eligibility?

2 If this is a new program, do you intend that students be eligible for student loans?

Section 10: Convocation Information (only for new degrees)

1 Are there any 'ceremonial consequences' of this proposal (ie. New degree hood, special convocation, etc.)?

2 If YES, has the Office of the University Secretary been notified?

3 When is the first class expected to graduate?

4 What is the maximum number of students you anticipate/project will graduate per year (please consider the next 5-10 years)?

Section 11: Schedule of Implementation Information

1 What is the start term?

202005 - May 2020

2 Are students required to do anything prior to the above date (in addition to applying for admission)?  Yes [ ] No [x]
If YES, what and by what date?

Section 12: Registration Information - as per current set-up

1. What year in program is appropriate for this program (NA or a numeric year)?
   (General rule = NA for programs and categories of students not working toward a degree level qualification.)

2. Will students register themselves?
   If YES, what priority group should they be in?
   Yes [ ] No [ ]

Section 13: Academic History Information - as per current set-up

1. Will instructors submit grades through self-serve?
   Yes [ ] No [ ]

2. Who will approve grades (Department Head, Assistant Dean, etc.)?

Section 14: T2202 Information (tax form) - as per current set-up

1. Should classes count towards T2202s?
   Yes [ ] No [ ]

Section 15: Awards Information - as per current set-up

1. Will terms of reference for existing awards need to be amended?
   Yes [ ] No [ ]

2. If this is a new undergraduate program, will students in this program be eligible for College-specific awards?

Section 16: Government of Saskatchewan Graduate Retention (Tax) Program - as per current set-up

1. Will this program qualify for the Government of Saskatchewan graduate retention (tax) program?
   Yes [ ] No [ ]
   To qualify the program must meet the following requirements:
   - be equivalent to at least 6 months of full-time study, and
   - result in a certificate, diploma, or undergraduate degree.

Section 17: Program Termination

1. Is this a program termination?
   Yes [X] No [ ]
If yes, what is the name of the program?
Kanawayihetaytan Askiy DipMgmt [KANASK-MGMT]

2 What is the effective date of this termination?
202005 - May 2020

3 Will there be any courses closed as a result of this termination?
   Yes [ ] No [X]

4 Are there currently any students enrolled in the program?
   Yes [X] No [ ]

   If yes, will they be able to complete the program?
   Currently 5 active students with this program on their record; could be others taking the program along with another program
   that don't have this on their record as an attribute is being used, all students will be moved to new program

5 If not, what alternate arrangements are being made for these students?

6 When do you expect the last student to complete this program?
   June, 2020

7 Is there mobility associated with this program termination?
   Yes [ ] No [X]

   If yes, please select one of the following mobility activity types.
   - Dual Degree Program
   - Joint Degree Program
   - Internship Abroad Program
   - Term Abroad Program
   - Taught Abroad Course
   - Student Exchange Program
   - [ ]
   - [ ]
   - [ ]
   - [ ]
   - [ ]
   - [ ]

   Partnership agreements, coordinated by the international office, are signed for these types of mobility activities. Has the
   International Office been informed of this program termination?

Section 18: Proposed Tuition and Student Fees Information - as per current set-up

1 How will tuition be assessed?
   - Standard Undergraduate per credit
   - Standard Graduate per credit
   - Standard Graduate per term
   - Non standard per credit*
   - Non standard per term*
   - Other *
   - Program Based*
   - [ ]

* See attached documents for further details

2 If fees are per credit, do they conform to existing categories for per credit tuition? If YES, what category or rate?
3 If program based tuition, how will it be assessed? By credit unit? By term? Elsehow?

4 Does proponent's proposal contain detailed information regarding requested tuition?
   If NO, please describe.

5 What is IPA's recommendation regarding tuition assessment? When is it expected to receive approval?

6 IPA Additional comments?

7 Will students outside the program be allowed to take the classes?

8 If YES, what should they be assessed? (This is especially important for program based.)

9 Do standard student fee assessment criteria apply (full-time, part-time, on-campus versus off-campus)?

10 Do standard cancellation fee rules apply?

11 Are there any additional fees (e.g. materials, excursion)? If yes, see NOTE below.

12 Are you moving from one tuition code (TC) to another tuition code?
   If YES, from which tuition code to which tuition code?

13 Are international students admissible to the program? If yes, will they pay the international tuition differential?

NOTE: Please remember to submit a completed "Application for New Fee or Fee Change Form" for every new course with additional fees.

Section 19: TLSE - Information Dissemination (internal for TLSE use only)

1 Has TLSE, Marketing and Student Recruitment, been informed about this new / revised program?

2 Has TLSE, Admissions, been informed about this new / revised program?

3 Has TLSE, Student Finance and Awards, been informed about this new / revised program?

4 Has CGPS been informed about this new / revised program?

5 Has TLSE, Transfer Credit, been informed about any new / revised courses?

6 Has ICT-Data Services been informed about this new or revised degree / program / major / minor / concentration?

7 Has the Library been informed about this new / revised program?

8 Has ISA been informed of the CIP code for new degree / program / major?
9. Has Room Scheduling/Scheduling Hub/Senior Coordinator of Scheduling been informed of unique space requirements for the new courses and/or informed of program, course, college, and department changes?

10. Has the Convocation Coordinator been notified of a new degree?

11. What is the highest level of financial approval required for this submission? Check all that apply.
   a. None - as it has no financial implications
   OR
   b. Fee Review Committee
   c. Institutional Planning and Assessment (IPA)
   d. Provost's Committee on Integrated Planning (PCIP)
   e. Board of Governors
   f. Other

SIGNED

Date: 28 Aug 2019

Registrar (Russell Isinger): [Signature]

College / Department Representative(s):

IPA Representative(s): N/A